BOARD MEETING MINUTES
FEBRUARY 23RD, 2022

Board Present: Jim Fallows, Anda Dima, Rodger Linka, Anna Liu, Funke Okochi, Joe Jozsa, Kerrie Strathy, Laurie Smith, Bina Bilkhu, Oleksandra Sakhno & Jan Whitridge
Staff Present: Keith Karasin, Darcy Dietrich & Shelly Hill

Call meeting to order at 5:17 p.m.

- Acknowledgement of Treaty Land read by Jim – I would like to begin by acknowledging that we are on the traditional lands, referred to as Treat 4 Territory and that the city of Regina is located on Treaty 4 territory, the original lands of the Cree, Ojibwe(OJIB-WE), Saulteaux (SO-TO), Dakota, Nakota, Lakota, and on the home land of the Metis Nation.

  We respect and honor the Treaties that were made on all territories, we acknowledge the harms and mistakes of the past, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.

1.0 Agenda:

- **Adoption of the Agenda:**
  MOTION #14:
  DIMA/SMITH – adopted the agenda as presented.

  CARRIED
- **Declaration of Conflict of Interest:**
  - None at this time.

2.0 Minutes:

- **Adoption of minutes – January 26th, 2022:**
  MOTION #15:
  LIU/JOZSA – adopted the January 26th, 2022 meeting minutes as present.
  CARRIED
- **Business Arising:**
  - None at this time.

3.0 Committee Reports:

- **Executive Committee:**
  - Met this past month to discuss the ED recruitment plan. More information later in agenda.
- **Finance Committee:**
  - No Report at this time.
- **Governance Committee:**
  - Met in April.
  - Nomination committee will be meeting with a potential candidate with a Finance background in April.
- **Parent Advisory Committee:**
  - No item at this time.

4.0 Accountabilities:

4.1. Strategic Direction and Monitoring

- **Program Update #5 – Central Administration & Finance Report – Keith Karasin:**
  - Spoke to report as presented.
  - Linda Zeng has joined the team as the new Finance Manager. She joined the team on February 16th. Michael has agreed to provide some support to Linda during the evenings and weekends.
- **ED Report (3-2-1 Format Re: Strategic Director) – Darcy Dietrich:**
  - Spoke to report as presented.
  - Handouts (links in email Darcy sent out) – Research at a Glance – IRCC's 2022-2024 Immigration Level Plans & 2021 Annual Report to Parliament, Canada Health Infoway – 2020-2021 Annual Report, & The Leadership in Leaving
  - Covid update – with removal of vaccine passport the Covid committee response is that we will continue to ask staff to provide proof due to our work with many unvaccinated clients and obligation to protect our staff under the OHS and Sask Labour. This will be in effect until the end of March at which time the Covid committee will revisit it. Mask requirement will remain in place. Starting our return to work plan and by the end of March will have a plan and more information of when it will roll out.

4.2. Governance:

- No items at this time.

4.3. ED Relationship:

- **Update on ED Recruitment Plan (IN CAMERA SESSION) – Jim Fallows:**
  - Discussion about filling the Executive Director position following Darcy's upcoming retirement announcement.

4.4. Stewardship:

- **Reception House Report:**
  - Spoke to report at circulated. Discussion around what are next steps.
  - Next steps:
    - Speak with IRCC regarding changing the model of accommodation.
    - Gather as a finance committee – identify the options and come back to board to present them. Run some numbers such as what we might get for this, what we might have to pay to start up, different kind of strategy and what are we paying, what we are getting, how's it going to get funded. Keith reach out to finance committee when you have some information together and then we can meet.

4.5. Stakeholder and Strategic Alliances:

- No items at this time.

5.0 Miscellaneous:

- **Website/Board Portal Update – Victoria Flores:**
  - Board Portal – Reviewed the new website and portal to provide a visual of how it will work. We want to incorporate a portal for our clients, volunteers, interpreters and our board. Portal for the board will include board related documents such as policies, meeting minutes, orientation materials, board retreats and board photos. Victoria will work with Shelly to determine what the structure should look like. There will be folders and subfolders for policy documents, committee and committee work, meetings with meeting materials and so on. Shelly will manage of the portal.
  - Wishes for the portal: Have a button to start meeting here. Have a section for useful links and upcoming RODS events, membership information, polling forms, Slate of Nominations, Board Term list, current board member information list.
  - Preference for login is to use emails.

6.0 New Business:

- No items at this time.

7.0 Adjournment:

<u>MOTION #16:</u>
JOZSA– moved that the meeting be adjourned at 7:20 pm. Next board meeting is March 30th, 2022 at 5:15 pm.

CARRIED

Deferred/Pending Agenda Items:
✓ Finance Committee Work Plan – Bina
✓ Governance Committee Work Plan - Rodger