BOARD MEETING MINUTES
JUNE 21ST, 2023

Board Present: Jim Fallows, Anda Dima, Bina, Bilkhu, Anna Liu, Joe Jozsa, Jan Whitridge, Rodger Linka, Mariya Reshetar, Funke Okochi, Laurie Smith & Dhruv Patel
Staff Present: Keith Karasin, Shelly Hill & Victoria Flores
Regrets: Kerrie Strathy

Call meeting to order at 5:15 p.m.

1.0 Agenda:

- **Land Acknowledge:**
  - Acknowledgement of Treaty Land read by Jim – I would like to begin by acknowledging that we are on the traditional lands, referred to as Treat 4 Territory and that the city of Regina is located on Treaty 4 territory, the original lands of the Cree, Ojibwe(OJIB-WE), Saulteaux (SO-TO), Dakota, Nakota, Lakota, and on the home land of the Metis Nation.

    We respect and honor the Treaties that were made on all territories, we acknowledge the harms and mistakes of the past, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.

- **Adoption of the Agenda:**
  <u>MOTION #32:</u>
  DIMA/RESHETAR- adoption of the agenda as presented.
  CARRIED
- **Declaration of Conflict of Interest:**
  - None at this time.

2.0 Minutes:

- **Adoption of minutes – May 31st, 2023**
  <u>MOTION #33:</u>
  JOZSA/RESHETAR – adoption of the May 31st, 2023 as presented.
  CARRIED
- **Business Arising:**
  - None at this time.

3.0 Committee Reports:

- **Executive Committee:**
  - No report at this time.
- **Finance Committee- Bina Bilkhu:**
  - The committee meet had the Audits Finding meeting with the Auditors last week and further discussion on the statements will be later in agenda.
- **Governance Committee:**
  - No report at this time.
- **Parent Advisory Committee – Joe Jozsa:**
  - Followed up with Donalee and they use Survey Monkey for their surveys. However, they will not be renewal the license as it is quite expensive.

4.0 Accountabilities:

4.1. Strategic Direction and Monitoring

- **Effectiveness of community outreach: Hootsuite Date – Victoria Flores:**
  -
- **Impact of New Federal/Provincial Policies of Child Care Stragegy – Keith Karasin:**
  - Pushed to in camera session.
- **Year-End Review of Balance Scorecard Measures – Keith Karasin:**
  - Reviewed and discussed Balance Scorecard and Operational Plan as presented.

- **Planning for Fall 2023 Board Retreat – Jim Fallows:**
  - Discussed potential topics for the year. Agree that this year's focus needs to be identifying measurements and balance scorecard.
  - Two part session this year:
    - Friday Evening – Learn & Social:
      - 5-6 pm – Overview of Constitution/Governance Policies
      - 6-7 pm – Overview of Programs which will include senior management to answer any questions
      - 7 pm – Social with Board and Management
    - Saturday from 9 am – 3 pm – Retreat:
      - Focus on Measures, Balance Scorecard at a Strategic Level.
  - Shelly will look into possible venue for the Learn & Social and poll the board for potentials dates in the fall for retreat.
- **ED Report (3-2-1 Format Re: Strategic Directions) – Keith Karasin:**
  - Please see report as presented.

4.2. Governance:

- **Constitutional Updated for AGM – Rodger Linka:**
  - Discussed the amendment to the constitution, which has been put forward for approval at the upcoming AGM.
    - **Addition of:** 6.7 New Directors, but not including renewing directors, must maintain their primary residence in the City of Regina or to a radius of 50 km from the municipal boundary of the City.
- **AGM & World Refugee Day – Jim Fallows:**
  - The meeting format will be a hybrid of in person and virtual. Virtual is to accommodate those who are not local such as funders, partner, etc. However, it is expected that all board members attend in person.

4.3. ED Relationship:

- No items at this time.

4.4. Stewardship:

- **Decision Item: Review & Approval of 2022-23 Audited Financial Statement – Bina Bilkhu:**
  - Following discussion and review of draft Audited Financial Statements, the following motion was made:

MOTION #34:

BILKHU/JOZSA – motion to approve the Audited Financial Statements ending March 31st, 2023.

CARRIED

- **Decision Item: One-Time Bonus for Staff to help meet Inflationary Pressures – Jim Fallows:**
    - Following discussion on Motion #30, the following motion was made:

MOTION #35:
RESHETAR/DIMA– motion to approve a one-time inflationary payment of $500.00 to all RODS employees as of March 31, 2023. The one-time inflationary payment of $500 per person will be prorated based on the individuals total full-time hours worked and prorated to the total part-time hours worked.

CARRIED

Abstented: Bina Bilkhu and Mariya Reshetar
Voted: Joe Jozsa, Jim Fallows, Anda Dima, Rodger Linka, Funkie Okochi, Anna Liu

- **Decision Item: Management Strategic Report on Daycare – Jim Fallows:**
    - Discussed in the IN CAMERA Session.

4.5. Stakeholder and Strategic Alliances:
- No items at this time.

5.0 Miscellaneous:
- No items at this time.

6.0 New Business:
- No items at this time.

7.0 Standing IN CAMERA Session – Jim Fallows:
- The Board held an in camera session to discuss strategic issues pertaining to the daycare. It was agreed that this will be further discussed with management at the 2023 Fall Board retreat.

8.0 Adjournment:

MOTION #35:
RESHETAR– moved that the meeting be adjourned at 8:21 pm. Next board meeting is September 27th, 2023 at 5:15 pm.

CARRIED

Deferred/Pending Agenda Items:
- ✓ Governance – Keith and Victoria develop a communication package and present it to the board on how it will be rolled out to staff.
- ✓ Curation of the Board Portal – still pending a final decision
- ✓ Review need for a Reserve for Emergent Operational Requirements – deferred to September meeting
- ✓ Fall Retreat – Shelly send out poll for potential dates and look at a venue to host the retreat.