BOARD MEETING MINUTES
SEPTEMBER 27TH, 2023

Board Present: Jim Fallows, Anda Dima, Bina, Bilkhu, Anna Liu, Joe Jozsa, Kerrie Strathy, Mariya Reshetar & Laurie Smith
Staff Present: Keith Karasin & Shelly Hill
Regrets: Rodger Link, Dhruv Patel & Funke Okochi

Call meeting to order at 5:19 p.m.

1.0 Agenda:

- **Land Acknowledge:**
  - Acknowledgement of Treaty Land read by Jim – I would like to begin by acknowledging that we are on the traditional lands, referred to as Treat 4 Territory and that the city of Regina is located on Treaty 4 territory, the original lands of the Cree, Ojibwe(OJIB-WE), Saulteaux (SO-TO), Dakota, Nakota, Lakota, and on the home land of the Metis Nation.

    We respect and honor the Treaties that were made on all territories, we acknowledge the harms and mistakes of the past, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.

- **Adoption of the Agenda:**
  MOTION #1:
  DIMA/LIU- adoption of the agenda as presented.
  CARRIED
- **Declaration of Conflict of Interest:**
  - None at this time.

2.0 Minutes:

- **Adoption of minutes – June 21st, 2023**
  MOTION #2:
  JOZSA/SMITH– adoption of the June 21st, 2023 minutes as presented.
  CARRIED
- **Business Arising:**
  - None at this time.

3.0 Committee Reports:

- **Executive Committee:**
  - No report at this time.
- **Finance Committee- Bina Bilkhu:**
  - The committee met last week and there is nothing to report at this time. Working on Workplan for next week.
- **Governance Committee:**
  - No report at this time.
- **Parent Advisory Committee – Joe Jozsa:**
  - No report at this time.

4.0 Accountabilities:

4.1. Strategic Direction and Monitoring

- **ED Report (3-2-1 Format Re: Strategic Directions) – Keith Karasin:**
  - Spoke to report at presented.

4.2. Governance:

- **Board Retreat – Oct 27th & Oct 28th – Jim Fallows:**
  - Agenda will be sent out closer to event
    - Friday Evening – Learn & Social (Board & Management)
      - 5:30 – Program Overviews from Management
      - 6:30 – Board Presentation/Orientation followed by questions
      - 7:20/7:30 – Food and Social.
    - Saturday, October 28th – Board Retreat (Board & Directors)
      - 9 am to noon – Strategic Plan, Identify Key Performance Indicators & Committee Work Plans
- **Update Signatures on Code of Conduct & Conflict of Interest Statements:**
  - Please sign forms sent out and send them back to Shelly as soon as possible.

4.3. ED Relationship:

- No items at this time.

4.4. Stewardship:

- **Decision Item: Reserve for Unfunded Emergency Payment – Jim Fallows:**
  - Tabled until next board meeting for further discussion and Keith develops guidelines/framework for use of fund.

- **Decision Item: New Permanent Position in Communications & Outreach – Keith Karasin:**
  - Following discussion and review of the potential new position for Graphic Designer in the Communication department, the following motion was made:

<u>MOTION #3:</u>
DIMA/JOZSA– motion to approve funding of the Graphic Designer position until December 2024.

CARRIED

4.5. Stakeholder and Strategic Alliances:

- No items at this time.

5.0 Miscellaneous:

- No items at this time.

6.0 New Business:

- No items at this time.

7.0 Standing IN CAMERA Session – Jim Fallows:

- Nothing to report at this time.

8.0 Adjournment:

MOTION #4:
RESHETAR– moved that the meeting be adjourned at 7:51 pm. Next board meeting is October 25th, 2023 at 5:15 pm.

CARRIED

Deferred/Pending Agenda Items:

- ✓ Governance – Keith and Victoria develop a communication package and present it to the board on how it will be rolled out to staff.
- ✓ Curation of the Board Portal – still pending a final decision
- ✓ Reserve for Emergent Operational Requirements – motion tabled until Keith develops guidelines/framework for utilization of funds.