BOARD MEETING MINUTES
WEDNESDAY, NOVEMBER 29TH, 2023

Board Present: Jim Fallows, Anda Dima, Joe Jozsa, Anna Liu, Funke Okochi, Mariya Reshetar, Kerrie Strathy & Dhruv Patel
Staff Present: Keith Karasin **Regrets:** Bina, Bilkhu, Laurie Smith, Rodger Linka & Shelly Hill

Call meeting to order at 5:19 p.m.

1.0 Agenda:

- **Land Acknowledge:**
  - Acknowledgement of Treaty Land read by Jim – I would like to begin by acknowledging that we are on the traditional lands, referred to as Treat 4 Territory and that the city of Regina is located on Treaty 4 territory, the original lands of the Cree, Ojibwe(OJIB-WE), Saulteaux (SO-TO), Dakota, Nakota, Lakota, and on the home land of the Metis Nation.

    We respect and honor the Treaties that were made on all territories, we acknowledge the harms and mistakes of the past, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.

- **Adoption of the Agenda:**
  <u>MOTION #8:</u>
  DIMA/STRATHY- adoption of the agenda as presented.
  CARRIED
- **Declaration of Conflict of Interest:**
  - None at this time.

2.0 Minutes:

- **Adoption of minutes – October 25th, 2023**
  <u>MOTION #9:</u>
  JOZSA/RESHETAR– adoption of October 25th, 2023 minutes as presented.
  CARRIED
- **Business Arising:**
  - None at this time.

3.0 Committee Reports:

- **Executive Committee:**
  - No report at this time.
- **Finance Committee:**
  - No report at this time.
- **Governance Committee:**
  - No report at this time.
- **Parent Advisory Committee:**
  - No report at this time.

4.0 Accountabilities:

4.1. Strategic Direction and Monitoring

- **ED Report (3-2-1 Format Re: Strategic Directions):**
  - See report at presented.

4.2. Governance:

- Board Attendance Scorecard for 2023-24 – Jim Fallows:
  - Deferred at this time.
- Approval of Strategic Plan KPIs from Retreat – Anna Liu:
  - Deferred at this time.
- Chair needed for Governance Committee until June 2024 – Anda Dima:
  - Deferred at this time.
- Development of Committee Work Plans
  - Deferred at this time.

4.3. ED Relationship:

- No items at this time.

4.4. Stewardship:

- **Q2 Financial Review – Jim Fallows & Linda Zeng:**
  - Reviewed and discussed the 2023-24 Q2 Financial Review present by Jim.
    - Discussion around capital assets/reserves and the need to have a plan in place for spending. Revisit this in the new year to discuss further and to develop a plan and identify items (operations, wages) that it should be spent on.
    - Keith provided an update on the salary survey/compensation review. Hired a consultant and they will start next week. Survey will be completed mid-December. Consultant will provide the raw data and a summary will be shared with board in the New Year.
    - Policies need to be reviewed and updated every 2-3 years. Finance committee will start with the reserve policy in January.
  - Review and discussed the Q1-2 highlights and income statement presented by Linda.
- **Decision Item: Reserve for Unfunded Emergency Payments, including Framework for Utilization of Funds – Jim Fallows:**
  - Following discussion, the following motions were made:

<u>MOTION #10:</u>
JOZSA/STRATHY– motion to approve that we take $50,000 from reserves to allocate for emergency assistance to newcomers as per the decision item tabled at the Board meeting.

CARRIED - this motion passed (4-3)

<u>MOTION #11:</u>
DIMA/JOZSA– motion to approve that the contract of Mutahir Masood – Graphic Designer, be extended to December 31, 2025 from December 31, 2024.

CARRIED - this motion passed unanimously (7-0)

4.5. Stakeholder and Strategic Alliances:

- No items at this time.

5.0 Miscellaneous:

- No items at this time.

6.0 New Business:

- No items at this time.

7.0 Standing IN CAMERA Session – Jim Fallows:

- Nothing to report at this time.

8.0 Adjournment:

MOTION #12:

JOZSA– moved that the meeting be adjourned at 7:36 pm. Next board meeting is January 31st, 2024 at 5:15 pm.

CARRIED

Deferred/Pending Agenda Items:

- ✓ Approval of Strategic Plan KPIs from Retreat
- ✓ Assign a temporary chair for Governance Committee
- ✓ Review Policies and set a schedule/process to do so regularly. Start with Reserve in January 2024.
- ✓ Salary Survey Results/update in Jan 2024.
- ✓ Governance – Keith and Victoria develop a communication package and present it to the board on how it will be rolled out to staff.
- ✓ Curation of the Board Portal – still pending a final decision
- ✓ Work plans for Board and Committees