

RODS Board of Director Work Matrix																												
Standard Agenda Items/New Committee specific Items	2024					2025													2026									
	Lead Accountability / Committee	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jun	Jul	Aug	Sep
Q1 Q2 Q3 Financials	Finance Comm & ED	x		x			x								x		x			x								
Q1 Q2 Q3 Q4 Strat Plan Update	ED			x			x		x						x				x			x						
Update Conflict of Interest/Code of Conduct/Criminal Record Check	Chair	x													x													
Board Work Plan Review	Chair		x			x										x												
Committees Work Plans and Terms of Reference Approval	Chair and Board		x	x											x													
Semi Annual Risk Register Presentation	ED & Finance	x						x							x						x							
Board Approval of Audited Financial Statements	Finance										x													x				
ED Report	ED	x	x	x		x	x	x	x		x				x	x	x		x	x	x	x		x				
Committee Reports	Committee Chairs	x	x	x		x	x	x	x		x				x	x	x		x	x	x	x		x				
Daycare Compliance Report	Manager and Gov Rep					x													x									
Decision Items: Investment Policy; Line of Credit; Info Item: Utilisation of cash balances - optimisation	Finance &ED	x	x																									
Board Survey of Risk Mgmt	Finance			x																								
Budget assumptions 25/26 Board and Multi Year Capital Plan	Finance & ED							x													x							
Budget 25/26 Board Approval											x													x				
Communications&data update	Coms Mgr								x																			
Annual General Meeting	Chair Finance											x												x				
Board Mgmt Retreat/Strat Planning	Executive								x												x							
Board Approval of ED Performance Evaluation and compensation	Executive								x		x										x		x					
Distribution of Board Self Eval survey	Governance										x													x				
Review of Board Self eval survey results	Governance														x													x
In Camera Board session	Board only	x	x	x		x	x	x	x		x				x	x	x		x	x	x	x		x				x

ED Job Description for Board approval	Executive					x																						
Updated Policy B-II for Board approval	Governance/Kate					x																						
Action Tracker for Board meetings Motions and Actions	Board	x	x	x		x	x	x	x		x				x	x	x		x	x	x	x		x				