

REGINA OPEN DOOR SOCIETY

2024-25 BOARD Work Plan

Date	Activity	Lead Accountability		Completed
		Board	ED	
September 25th, 2024	- Committee Reports - Q1 Financials - Decision Item: Line of Credit - Update signatures on code of conduct and conflict of interest - ED Report - Semi -annual Risk Register presentation - In -Camera session	Committee Chairs Finance Chair Finance Chair Board Board	 ED ED	Complete Complete Complete Complete Complete
October 30th, 2024	- Committee Reports/Work plans - Decision Item – Investment Policy - Information Item – Cash Flow - Board Work plan review - ED Report - In – Camera session	Committee Chairs Finance Chair Finance Chair Board Chair Board	 ED	Complete Complete Complete Complete Complete Complete
November 27th, 2024	- Committee Reports/Work plans - Q2 Financials - Board Survey for Risk - Strat Planning Updates Q1 & Q2 - ED Report - In – Camera session	Committee Chairs Finance Chair Finance Chair Board	 ED/Mgmt ED	Complete Complete Complete Complete Complete Complete
January 29th, 2025	- Committee Reports/Work plans - Decision Item: B-II Governance Policy - Annual Child Care Review presentation - ED Report - In – Camera session - Decision Item: ED Job Description	Committee Chairs Governance Chair Exec & Board	 ED/Mgmt ED	Complete Complete Complete
February 26th, 2025	- Committee Reports/Work plans/Nominations Process - Q3 Financials - Strat Planning Updates Q3 (Deferred to March) - ED Report - In – Camera session	Committee Chairs Finance Chair Board	 ED/Mgmt ED	Complete Complete
March 26th, 2025	- Committee Reports/Work plans - Budget Assumptions (Deferred to April) - Semi-annual Risk Register Presentation (Deferred to April) - Strat Planning Updates Q3 (Deferred to April) - ED Report - Decision Item: ED unplanned vacancy Succession Plan approval - In – Camera session	Committee Chairs Finance Chair Board	 ED ED ED	Complete Complete Complete Complete
April 30th, 2025	- Committee Reports - Budget Assumptions (Deferred from March) - Strategic Planning Updates Q4 - Board/Management Retreat Planning - Proposed Slate of Nominees - In Camera – Annual ED Performance Review – deferred to June - In Camera – Decision Item: ED's 2025-26 Salary	Committee Chairs Finance Cmt Board/ED Board Nominations Board Board	 ED/Mgmt	
June 18th, 2025	- Committee Reports - Approval of audited Financial Statements - Approval of Capital Plan 25/26 - Risk Register – semi-annual presentation - Distribution of Board Self evaluation survey - In- camera – Annual Performance Review finalised	Committee Chairs Finance Chair Finance Chair Board Chair Board	ED, Finance Mgr ED, Finance Mgr ED	
June 25th, 2025	AGM Agenda Items as per usual	Chair	ED	