BOARD MEETING MINUTES
WEDNESDAY, JUNE 18, 2025

Board Present: Jim Fallows, Kerrie Strathy, Katherine Roy, Josephine Brcic, Dhruv Patel, Anna Liu & Bina Bilkhu
Virtual: Anda Dima
Regrets: Rodger Linka & Temi Adediji
Staff Present: Keith Karasin, Shelly Hill & Linda Zeng

Call meeting to order at 5:20 p.m.

1.0 Agenda:

- **Land Acknowledge:**
  - Acknowledgement of Treaty Land read by Anda– I would like to begin by acknowledging that we are on the traditional lands, referred to as Treat 4 Territory and that the city of Regina is located on Treaty 4 territory, the original lands of the Cree, Ojibwe(OJIB-WE), Saulteaux (SO-TO), Dakota, Nakota, Lakota, and on the home land of the Metis Nation.

    We respect and honor the Treaties that were made on all territories, we acknowledge the harms and mistakes of the past, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.

- **Farewell to Kerrie Strathy & Rodger Linka**

- **Adoption of the Agenda:**
  MOTION #42: BILKHU/ROY - adoption of the agenda as presented.
  CARRIED

- **Declaration of Conflict of Interest:**
  - None at this time.

2.0 Minutes:

- **Adoption of minutes – April 30th, 2025:**
  MOTION #43: FALLOW/BRCIC– adoption of April 30th, 2025 minutes as presented.
  CARRIED

- **Business Arising from Minutes:**
  - None at this time.

3.0 Accountabilities:

3.1. Stewardship:

- **Decision Item: Approval of 2024-25 Audited Financial Statements – Jim Fallows/Linda Zeng:**
  - Following discussion and review of the draft Audited Financial Statements, the following motion was presented:

MOTION #44: FALLOWS/LIU– motion that the board approves the 2024-25 Audited Financial Statement ending March 31st, 2025 as presented.
CARRIED

- Information Item: Completion of Annual Policy Review – Jim Fallows:
  - Reviewed and discussed the Information Item on Completion of Annual Policy Review.
  - The Finance Committee has reviewed the Reserve Policy and Investment policy and this information item is to provide an updated on the review and presented recommendations for the Reserve Policy.
- **Decision Item: Approval of Capital Plan 25/26:**
  - Following discussion and review of decision item for approval of Capital Plan 25/26 as presented in the decision item, the following motion was made:
    - A transfer of $300,000 from the Capital Asset Reserve to the Operating Reserve, effective March 31st, 2025;
    - A transfer of $720 from the Newcomer Emergency Reserve to the Operating Reserve; and
    - An amendment to the Board's policy on reserves to reduce the stated balance of the Capital Asset Reserve from $500,000 to $200,000 as of March 31st, 2025.

MOTION #45:
DIMA/LINKA – motion that the board approves the above mentioned transfers and amendment as recommended by the Finance Committee effective March 31st, 2025.

CARRIED

3.2. Strategic Direction and Monitoring:
- **ED Report (3-2-1 Format Re: Strategic Directions) – Keith Karasin:**
  - Spoke to report as circulated.
- **Semi-Annual Review of Risk Registry – Keith Karasin:**
  - Reviewed and discussed the updated as presented.

3.3. Governance:
- **Board Self-Evaluation Survey Presentation – Anda Dima:**
  - Every few years the board conducts a board evaluation. Although, this survey is not mandatory, we encourage all board members to complete it to provide the board with feedback. Please complete this by end of August. We will present the results at the September board meeting.

- ***Action Item:*** Shelly will send out the Board Self-Evaluation Survey at the beginning of July for completion by the board.

3.4. ED Relationship:
- No items at this time.

3.5. Stakeholder and Strategic Alliances:
- No items at this time.

4.0 Committee Reports:
- **Executive Committee – Anda Dima:**
  - Updates:
    - Since last meeting in April, the committee meet 3 times. Two of which were with Keith to discussion the performance evaluation. Further discussion will take place during the IN CAMERA session.

- Board & Committees Work plan – Due September/October 2025
- Winter board Retreat – Tentative January 9/10 or 16/17, 2026. Shelly will send a poll in the fall. Planning committee for the retreat, if anyone interested please email Anda.

⇨ ***Action Item:*** Shelly to send out a po1l to board in fall to choose the Retreat date in January 2026. Board interest in acting on the Retreat Planning Committee, please email Anda.

- **Finance Committee – Jim Fallows:**
  - Presented draft work plan for the Finance Committee for review.
  - Gala Event – provided an update on the Gala Event. The event was very successful. The purpose of the event is to raise fund for refugee kids to enable them to get the equipment they needed to play sports in the community.
- **Governance Committee – Kate Roy:**
  - Committee is working on the work plan.
  - Committee is review and rewriting the B-II Policy – Individual Board Members responsibilities & Duties. Handout provide for your review. Will discuss this further at the September. Please review the policy revisions and send any recommendations for edits to Katherine end of August. She will update and present final revisions at the September meeting.

- ***Action Item:*** Board to send any recommendations for edits to Policy B-II by end of August.

  - Nominations Committee:
    - Rodger is resigning as of end of June, we need a new board volunteer for the committee. If you are interested, please send an email to Anda.
    - Faye has also sent her resignation as of end of June.
    - 4 vacancies on the board. Anda and Jim will look at filing these positions by the end of the summer.
    - Whistleblower Policy Board Representative: Anda has asked Katherine to step into this position with Rodger leaving the board. Anda will follow up with Katherine following the meeting.

- ***Action Item:*** Nomination committee will work over the summer to find potential candidates for the vacant positions. Board members interested in acting on the Nominations committee please email Anda. Anda will follow up with Katherine regarding the Whistleblower Policy Board Representative.

- **Parent Advisory Committee:**
  - With Faye resigning, we will need a new PAC board representative. Any board members interested, please let Anda know. Anda will step into this role temporarily until we find a new board representative.
  - Anda provided an update from the meeting in June 2025.

- ***Action Item:*** Board members interested in acting on the Parent Advisory Committee, please email Anda.

5.0 Review and Update Board Tracker (Motions & Action Items) – Anda Dima:

- No items at this time.

5.0 New Business:

- No items at this time.

6.0 Standing IN CAMERA Session – Anda Dima:

- Following discussion, the board approved a salary increase for the ED (Keith Karasin) as outlined in the decision item.

<u>MOTION #46:</u> **FALLOW/ROY**– motion that the board approves a salary increase for the Executive Director (ED) of 3.0% to $120,000, retroactive to April 1st, 2025.

CARRIED

7.0 Adjournment:

<u>MOTION #47:</u>

DIMA–the meeting be adjourned at 7:33 pm. Next board meeting is Wednesday, September 24th, 2025 at 5;15 pm. **CARRIED**